

**New Baltimore Farmers Market
2020 SPECIAL GUEST / ENTERTAINMENT
Application**



SUNDAYS ~ 9am – 2pm

GROUP Name: _____
 Primary Person's Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Preferred Phone _____ Alt. Phone _____
Email Address _____
 Emergency Contact Name: _____
 Emergency Phone Number _____
 Website/Facebook _____

Please describe you/your group and what you plan to do at your booth:

****Please circle the dates you would like to participate on the NBFM Season Calendar Below****
 WE WILL EMAIL YOU WITH YOUR ACCEPTED DATES
 - DATES IN BOLD ARE SPECIAL EVENT DATES -

| <i>May</i> | <i>June</i> | <i>July</i> | <i>Aug</i> | <i>Sept</i> | <i>Oct</i> |
|-------------------------|------------------------------------|---------------------------------|-------------------------------|--|--|
| 3 OPENING DAY | 7 SPRING INTO SUMMER! | 5 | 2 | 6 ART ON THE BAY DAY | 4 |
| 10 | 14 | 12 | 9 SUMMER FUN DAY | 13 GRANDPARENT & SENIOR DAY | 11 |
| 17 | 21 STREET FAIR MARKET | 19 | 16 | 20 | 18 |
| 24 | 28 NO MARKET (Bay Rama) | 26 BIRTHDAY MARKET | 23 | 27 KIDS & FAMILY DAY | 25 HARVEST FESTIVAL BOO BASH |
| 31 | | | 30 | | |

The New Baltimore Farmers Market is a 501(c)(3) non-profit community organization whose purpose is to provide a link to local foods, farmers, and artisans, with supportive access to fresh foods for all consumers, while educating, sharing and encouraging the health and economic benefits of local foods, entrepreneurship, and activities with partnerships and volunteers from the Macomb / St. Clair County areas.

ACKNOWLEDGEMENT AND RECEIPT OF MARKET RULES



PLEASE RETURN THIS FORM WITH APPLICATION

I acknowledge that I have been given a copy of the New Baltimore Farmers Market Rules & Regulations, have read and agree to abide by these regulations as stated. I also agree to hold harmless from legal or financial liability the New Baltimore Farmers Market.

Booth/Business Name: _____

Signature: _____ Printed Name _____

Date _____

Mail application to:

New Baltimore Farmers Market
P. O. Box 116
New Baltimore, MI 48047

Applicants will be notified of their acceptance as spaces and applications are reviewed.

PHOTO RELEASE AUTHORIZATION

The New Baltimore Farmers Market will, from time to time, have an on-site photographer, as well as local and regional professional media outlets at the market to help promote the market. Photos may be taken with or without knowledge of the subject, depending on the situation. While we will make every attempt to get permission for participation in a photograph from those subjects depicted, this written authorization gives the market permission to utilize any and all photos taken at the market for publicity and advertising purposes. By signing below, you acknowledge that photos taken at or around your booth are acceptable and will be allowed.

Booth/Business Name: _____

Signature: _____ Printed Name _____

Date _____

PLEASE RETURN THIS FORM WITH APPLICATION



New Baltimore Farmers Market
2020: Liability Waiver Form

I acknowledge that I have been given a copy of the New Baltimore Farmers Market Rules & Regulations, have read and agree to abide by these regulations as stated, including the Release & Indemnity Clause. I also agree to hold harmless from legal or financial liability the New Baltimore Farmers Market

Date

Signature

Address

Printed Name

City / State / Zip

Release & Indemnity Clause

2020

I agree to indemnify and hold harmless the New Baltimore Farmers Market, and the directors, officers, employees, agents, attorneys, and volunteers of these entities from all claims, causes of action, liability, judgments, obligations, or costs of any nature whatsoever, including but not limited to costs and attorney fees, in connection with any such claims or the like made by or on behalf of any individual and/or entity and/or the individual's and/or entity's spouse, children, heirs, assigns, insurers, guarantors, officers, directors, agents, or persons or entities claiming by or through an individual and/or entity.

By signing below, I, both on behalf of my business, if any, and individually:

- (1) acknowledge that I have read and understand the New Baltimore Farmers Market Rules and Regulations;
- (2) agree to be bound by and comply with the New Baltimore Farmers Market Rules and Regulations;
- (3) acknowledge that I have read and understand the Release and Indemnity clause in the Application; and
- (4) agree to be bound by and comply with the Release and Indemnity clause in the Application.

Date: _____

(Company Name)

(Name & Title)

(Vendor, individually)

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January 19, 2020

**New Baltimore Farmers Market
2020 Market Rules & Regulations
COMMUNITY / EDUCATIONAL / ENTERTAINER**

Sundays – 9 am till 2pm May 3 thru October 25

**ATTENDEE COPY-
PLEASE KEEP THIS PAGE FOR
YOUR REFERENCE**



YOUR 2020 MARKET MANAGER (MM) IS DEBRA WILLIAMS (586-215-7484) marketmanager@newbaltimorefarmersmarket.com

HOURS OF OPERATION/ LOCATION:

- Sundays only from 9:00 a.m. to 2:00pm in downtown New Baltimore: Washington Street / Main Street
- Participants must be set up and ready by 8:45 a.m. **unless special arrangements are made with the MM.** Groups that have not arrived by 8:30 a.m. may forfeit the reserved space for the day. No vehicles will be allowed on the market after 8:30 for any reason. Groups are required to stay during the entire time the Market is open unless previous arrangements have been made with the Market Manager. Stall interactions must be completed by 2:00pm. The area **MUST BE** completely vacated by 2:45p.m. Each participant will be responsible for cleaning up their booth area each week when market closes. Leaving a messy area may result in being asked not to return to the market. **THE SNAP / INFO DESK WILL NOT BE AVAILABLE AFTER 2:00pm.** The Market Manager will be available until site is clear.
- In the case of severe, dangerous weather **ONLY**; the Market Manager will make the determination regarding closing the entire Market early.

1. PARKING:

- Vehicles should only be parked in the parking area off of the Library Parking Lot (further instructions will be given on 'weekly email' during season). Participants are not allowed to park ANYWHERE along Washington Street, Front Street, Main Street or in the Library parking lots; unless **DISABILITY LICENSE PLATE**.
- Public parking available on the near streets & in the parking lots are for customers. Primary consideration is given to customer parking. Customers are **NOT** allowed to drive into the Market at ANY time.
- Vehicles may drive onto the market area for loading and unloading only, and may not drive onto the market area during hours of operation without prior approval from the market manager. Participant vehicles cannot enter site after 8:30 am **AND** must be removed from market no later than 8:45am unless approved by MM. Any participant arriving late will have to cart goods from their vehicle to their stall.

2. PARTICIPANT SPACES:

- Participant spaces will be approximately 10 feet in size. Booth space is assigned by the Market Manager and information on each weekly market will be sent out via 'weekly email' which notes important details along with space numbers. Displays, activities, customer interactive information, etc. **IS GREATLY ENCOURAGED.** Special Guests **MAY BE ABLE** to receive as much **FREE** space as necessary to provide whatever they would like to do at the market! Please contact the Market Manager to discuss your ideas for attendance so that layout plans can be made. "No idea is too Big or too Small...We Want to Hear Them All"

3. REFUSE:

- Participants must remove all refuse from their space before leaving the Market. All boxes, bags, containers & waste shall not be left on site at the close of the day. Each participant is responsible for leaving spaces cleaned.
- The refuse containers (including large metal city receptacles at the end of each block) provided at the Market are for Market customer use only.

4. MISCELLANEOUS:

- Solicitation &/or political activities are not permitted in Market or on sidewalks along street during market.
- No alcoholic liquor shall be consumed in the public streets or Farmers' Market public lot according to City of New Baltimore ordinance. Smoking by participants is not allowed in or near stalls; nor in market site **AT ALL**.
- Participants may not bring / have pets at the Market, for sanitary reasons; unless pre-approved by the MM.
- The NBFM board reserves the right to restrict the use of our logo. Please contact MM for an official copy.

5. ENFORCEMENT OF RULES:

- Market participants must conform to the Market rules at all times. The Market Manager has authority to enforce all rules. Please address concerns with Market Manager via in person during the market or by email.

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**New Baltimore Farmers Market
Suggestion / Complaint / Grievance Form**



- I would like to make suggestions for the betterment of the market (no fee).
- I would like to report a Farmers' Market rule violation AND AM INCLUDING A CHECK FOR \$50.00. I understand this check will be held by the NBFM until the claim has been verified. If the claim is found to be valid, the check will be returned. If the claim cannot be proven/is not found to be valid, the check will be cashed by the NBFM.

Please consider and present this issue in the context of the welfare of the market as a whole

GENERAL SUGGESTION(S)

Please share suggestions for the betterment of the New Baltimore Farmers' Market:

How can you help make this idea possible?

Are there costs that may be associated with this suggestion? Who would bear the cost?

RULE VIOLATION(S) *(must be within 5 days with processing FEE INCLUDED)*

Date, time, and location of incident: _____

Please list which Farmers' Market Rule(s) is being violated:

Description: (You may use the back of the form if necessary)

Please list names and telephone numbers of witnesses (if applicable). Would you or any of the above witnesses prefer to have your name kept confidential, if possible? ___yes ___no

Signature: _____ Date: _____

Vendor

Signature: _____ Date: _____

Market Manager

A written response will be given to all named in the complaint within 3 weeks of receipt of the written and signed complaint. This form will be reviewed by the Market Manager and Advisory Committee. Please give this form to the market manager WITH A CHECK FOR \$50.00 or mail to: New Baltimore Farmers Market P.O. Box 116, New Baltimore, MI 48047