

# Double Up Food Bucks

## Vendor Agreement 2016

**THIS SIGNED AGREEMENT MUST BE ON FILE  
IN ORDER FOR A VENDOR  
TO SUBMIT TOKENS FOR REIMBURSEMENT**



Market Name: New Baltimore Farmers Market  
Market Address: PO Box 116, New Baltimore, MI 48047  
Phone: 586-215-7484

This agreement by and between The New Baltimore Farmers Market and

Vendor Name \_\_\_\_\_

whose address is \_\_\_\_\_

city \_\_\_\_\_ MI, zip: \_\_\_\_\_

phone \_\_\_\_\_

email \_\_\_\_\_

is effective between June 1 and December 1 2016. This agreement is for the purpose of authorizing the above-mentioned Vender to accept Double Up Food Bucks tokens (SILVER TOKENS) at The New Baltimore Farmers Market from authorized Bridge Card/EBT participants in exchange for eligible, **Michigan grown, fresh fruits and vegetables only.**

### **SECTION I BY SIGNING THIS AGREEMENT, THE VENDOR AGREES TO:**

1. Display a sign, provided by the Market, stating “**Double Up Food Bucks tokens accepted here.**”
2. ***Provide only eligible, Michigan-grown, fresh fruits and vegetables in exchange for Double Up Food Bucks tokens.***
3. Prove, upon request, that all produce provided in exchange for Double Up Food Bucks tokens is eligible, locally grown produce.
4. Not give cash change for purchases made with Double Up Food Bucks tokens.
5. Provide eligible locally grown fruits and vegetables at the current price or less than the current price charged to other customers.
6. Not allow the return of fruits and vegetables purchased with Double Up Food Bucks tokens in exchange for cash or for non-food items.
7. Be monitored by New Baltimore Farmers Market or Fair Food Network for program compliance.
8. Not provide cash or credit in exchange for Double Up Food Bucks tokens.
9. Not redeem Double Up Food Bucks tokens for non-food items.
10. Not accept Double Up Food Bucks tokens from customers after October 18, 2016.
11. Turn in all redeemed tokens for reimbursement by New Baltimore Farmers Market in accordance with market guidelines. The last day to turn in tokens for reimbursement is November 1 or the market's closing day, whichever is earlier.
12. ALSO Sign SNAP Vendor Agreement and accept New Baltimore Farmers Market SNAP tokens (WOODEN TOKENS) for other (DUF) non-eligible items that fall within the SNAP eligibility guidelines.

**SECTION II THE MARKET AGREES TO:**

- (1) Collect from the Vendor redeemed Double Up Food Bucks tokens and to account for and pay the Vendor bi-monthly for any tokens received between June 1 and November 1, 2016.
- (2) Provide a sign for Vendor to display indicating Vendor accepts Double Up Food Bucks tokens.
- (3) Monitor sales to ensure program guidelines are being followed.
- (4) Submit signed agreement to Fair Food Network upon request

**SECTION III SANCTIONS**

A Vendor and/or his/her employees who violate the provisions above may be disqualified from the program and not allowed to participate in future programs. A Vendor will only be reimbursed by the Market for Double Up Food Bucks tokens accepted in accordance with market and program guidelines.

**SECTION IV CERTIFICATION:**

The Vendor, through signature below, accepts all terms of this agreement. This agreement becomes valid only upon signature.

"I understand the above and wish to participate as a DUFb vendor at the New Baltimore Farmers Market. I will adhere to all requirements and will train those at my booth as needed as to the requirements and ELIGIBLE ITEMS, and will turn in tokens weekly for a receipt. I understand that if I or anyone at my booth accepts DUFb tokens for any non-eligible items, we will not receive reimbursements for those tokens. I understand that reimbursements will be made on a bi-weekly basis and with a minimum of \$10 worth in tokens. I understand that the check will be issued as requested below."

**Please make the check out EXACTLY as follows:** \_\_\_\_\_

**I prefer to have my check (choose one):**

**Mailed to me:** \_\_\_\_\_ **Delivered at Market:** \_\_\_\_\_

VENDOR: \_\_\_\_\_  
Name (type or print)

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Signature

Date

**Our Mission Statement:**

***The New Baltimore Farmers Market is a community driven project whose purpose is to provide a link to local foods, farmers, and artisans, with supportive access to fresh foods for all consumers, while educating, sharing and encouraging the health and economic benefits of local foods, entrepreneurship, and activities with partnerships and volunteers from the Macomb/ St. Clair County areas.***